



# FEARNHILL SCHOOL

Headteacher – Ms E Ellis BA, MA

21<sup>st</sup> November 2017

Dear Parent/Carer

## Re: Fearnhill Year 13 Parents' Evening – Venue: The Highfield School

You are formally invited to the Year 13 Parents' Evening on **Thursday 7<sup>th</sup> December 2017**. This is an important evening and provides you with an opportunity to consult with subject teachers about your son/daughters progress and will be the last opportunity to do so before their final A Level exams in the summer.

If you are unable to attend the evening, students are expected to make appointments for themselves and attend the consultation meeting with their teachers, before feeding back the information to you.

As our sixth form is part of the Letchworth Consortium, the evening will take place between the hours of 4.30pm and 6.30pm at **The Highfield School**, with teachers from both Fearnhill and Highfield there for you to meet.

The school has introduced a new and easy to use online appointment booking system. This allows you to choose your own appointment times with teachers (one appointment per subject teacher) and you will receive an email confirming your appointments. We are confident this will be an improvement to the previous system and welcome any feedback.

Appointments can be made online from 12pm on Tuesday 21<sup>st</sup> November until 13:00 on Wednesday 6<sup>th</sup> December 2017. Should you wish to make any changes after this time please contact the school office.

Please visit <https://fearnhill.parentseveningsystem.co.uk> to book your appointments or visit our school website and follow the link. Please note that you will only be able to book one appointment with each subject teacher.

Login with the following information:

- **Student's First Name:**
- **Student's Surname:**
- **Student's Registration Form Group:**

Those students who have lessons at Highfield will be asked to make appointments directly with their Highfield teachers and will confirm the time of your appointment with you.

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Icknield Way, Letchworth Garden City, Hertfordshire SG6 4BA

Telephone: 01462 621200 – Email: [admin@fearnhill.herts.sch.uk](mailto:admin@fearnhill.herts.sch.uk) – Website: [www.fearnhill.herts.sch.uk](http://www.fearnhill.herts.sch.uk)

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If you do not have access to the internet, please contact the School Office (via the school office on 01462 621200) and ask for Ms Condon who will be happy to add appointments on your behalf.

We look forward to seeing you on 7<sup>th</sup> December.

Kind regards

Des McGuire  
**Joint Head of Sixth Form**

Charlene Gill  
**Joint Head of Sixth Form**

Icknield Way, Letchworth Garden City, Hertfordshire SG6 4BA

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