



FEARNHILL SCHOOL

Headteacher – Ms E Ellis BA, MA

Tuesday 20th July 2021

Dear Parents and Carers

As a recently appointed member of staff at Fearnhill School, it is clear that this community really is ‘Growing Excellence Every Day’. Indeed, it is a privilege to be part of a school with a relentless drive to ensure the best possible experience and outcomes for young people, and a delight to see Fearnhill become the first choice for so many parents and young people in and around Letchworth.

As part of this drive, as Assistant Headteacher for Behaviour, Safeguarding and Student Development, please allow me to set out our expectations. These are for the ultimate benefit not only of your child but the entire community, as we work together to ensure Fearnhill students are ready for the world.

Attendance

Students are, by law, required to be in school during term time. This means that we will not approve requests for holiday absence and ask that students come into school, even if they are feeling under the weather (guidance on this can be found at <https://www.nhs.uk/live-well/healthy-body/is-my-child-too-ill-for-school/>) or are worried. Form tutors and our pastoral team are on hand should a child need additional support once in school.

Punctuality

Students are expected to attend school and lessons on time. Primarily this is to ensure lessons are not disrupted by tardiness, but it is also a professional habit. We will be updating sanctions for any lateness to school or lessons in order to promote this.

Uniform

Like many places of work, students are expected to conform to the uniform code at all times. Please refer to the school uniform policy for more information.

Equipment

Students should come fully equipped to every lesson. Lack of basic equipment disrupts lessons and impacts learning time. Please ensure your child is fully equipped each day.

Behaviour & Attitude

Students are expected to treat others as they would wish to be treated, with ‘kindness’ being paramount. We encourage students to adopt a positive and grateful attitude to their education, recognising that a free education is not the normal experience of children across the world. As part of this, we ask students to strive towards being kind, self-aware, courageous and resilient.

Bullying

There is zero tolerance for unkind behaviour, be this in person or online. As citizens we have the right to disagree with but not to disrespect each other. Any instances of bullying should be reported and will be handled in a timely manner.

Icknield Way, Letchworth Garden City, Hertfordshire SG6 4BA

Telephone: 01462 621200 – Email: admin@fearnhill.herts.sch.uk – Website: www.fearnhill.herts.sch.uk

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Parents and Carers

We expect parents and carers to support their child by being present at parents' evenings, supporting them in their organisation, attendance and punctuality, and through ensuring positive relationships with the school. We encourage parents to contact the school regarding concerns early on so that things can be dealt with quickly for the benefit of all those involved. Please note that for most issues the **form tutor** is the first point of call as they see your child every day, though for subject specific issues please contact the subject teacher or relevant Head of Faculty. Please note that, like other institutions, Fearnhill School will not tolerate any form of abuse towards its staff.

Fearnhill has an incredibly strong team of tutors and other pastoral staff who are dedicated to providing the best possible experiences and outcomes for your children. However, we continually seek to refine and improve our care of students, so to this end I will be sending out a survey in the new academic year to gather your views and ideas.

I am excited to be joining the school and look forward to getting to know you all in due course.

Kind regards

Yours faithfully

Mr M Phillips
Assistant Headteacher

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