



FEARNHILL SCHOOL

Headteacher – Ms E Ellis BA, MA

Our ref: EES/SCR

June 2020

Dear Parents/Carers

Consent Form for School Trips and Other Off-Site Activities

We have been advised by the Department of Education that we are now authorised to produce one Consent Form for school trips and other off-site activities which will be valid for the duration of your child's time at Fearnhill School.

With this in mind, could I please ask that you read and complete the consent form on the back of this letter and return it to the school office. **If you have more than one child at the school you will need to complete one form per child.**

You will be notified of all school trips in advance. Should you wish to withdraw your consent for your child to attend a particular trip, you may do so in writing addressed to the trip leader concerned. Where a trip is optional, you will be given the opportunity to opt your child in to this trip. We will send home any paperwork essential for a particular trip once it is established that your child will be attending.

The contact information you supply as part of your son/daughter's transition to the school will be used to contact you in the event of an emergency. It is vital that if you do move or change any of your contact details, you should please inform the school as soon as possible.

Thank you in advance for your assistance.

Yours faithfully

Ms E Ellis
Headteacher

CONSENT FORM FOR SCHOOL TRIPS AND OTHER OFF-SITE ACTIVITIES

Name of Student: _____

Form: _____

Please sign and date the form below if you are happy for your child;

- a) To take part in school trips and other activities which take place off the school premises;
and
b) To be given first aid or urgent medical treatment during any school trip or activity.

Please note the following important information before signing this form:

- The trips and activities covered by this consent include;
 - All visits (including residential trips) which take place during the school working week
 - All visits (including residential trips) which take place during the holidays or a weekend
 - Adventure activities at any time
 - Off-site sporting fixtures outside the school day
- The school will send you information about each trip/activity before it takes place
- You can, if you wish, tell the school that you do not want your child to take part in a particular trip/activity
- We will use the phone numbers we have in our system to contact you in the case of an emergency, unless you tell us otherwise

Please complete the medical information section below (if applicable) and sign and date this form if you agree to the above.

MEDICAL INFORMATION

Details of any medical condition that my child suffers from and any medication my child should take during off-site visits:

Signed: _____

Name in Capitals: _____

Relationship: _____

Date: _____

Icknield Way, Letchworth Garden City, Hertfordshire SG6 4BA

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